



City of Beaverton

4755 SW Griffith Drive, P.O. Box 4755, Beaverton, OR 97076

Code Compliance Program (503) 526-2270

Date

Code Compliance Case # CaseNo

Company

Name

Address

City

Location: Location

Dear DearNameCompany:

As of July 1, 2010, the City of Beaverton is offering Sidewalk Repair Grants to eligible homeowners. The grants will reimburse up to 50% of the cost of repairing or replacing sidewalks damaged by street tree roots, subject to a maximum reimbursement of \$1,500. The complete information packet is enclosed for your review. Please call me at 503-526-2270 if you have any questions.

Sincerely,

Officer

Code Compliance Program

CITY OF BEAVERTON
SIDEWALK REPAIR GRANT
PROGRAM
APPLICATION PACKET



Program Background

The City of Beaverton recognizes that the maintenance and repair of sidewalks within the city is necessary to protect the health, safety and welfare of residents and visitors. The Municipal Code places responsibility for sidewalk maintenance upon adjacent homeowners.

The City receives many complaints about uplifted sidewalks that need repair each year. Many times, the sidewalk damage has been caused by the roots of street trees. Since Beaverton is a “Tree City USA,” the City’s policy is to protect street trees.

This program was developed in recognition of the inherent conflict between tree roots and sidewalks, and the accompanying financial burden these public policies place upon homeowners.

Eligibility

1. Applications will only be accepted for single-family homes, duplexes or townhouses in Residential or Multiple Use zones.
2. Homeowners may only apply for one grant for one property in a calendar year.
3. First-time applicants will be given priority over previous applicants.
4. Applications must be received and approved by the City before the work begins. Retroactive applications will not be accepted.

Use of Funds

1. Grant funds may only be used for the repair or replacement of existing sidewalks in the public right-of-way that, in the opinion of the City Arborist, have been damaged by the roots of protected trees.
2. Homeowners are responsible for obtaining and complying with the conditions of the City’s Sidewalk and Street Tree permits for jobs that require sidewalk replacement or cutting of street trees.
3. In order to access grant funds, homeowners must obtain competitive bids for jobs that require a permit. The maximum grant reimbursement will be 50% of the lowest bid or 50% of the actual invoiced amount, whichever is less, regardless of who the homeowner chooses for the work, subject to a cap of \$1,500 per application.
4. For jobs where no permits are required, such as grinding or patching, the maximum grant reimbursement will be 50% of the invoiced cost, subject to a cap of \$750.

5. All grant awards and reimbursements will be made on a first-come, first-served basis, subject to the availability of funds in the approved City Budget. Once the budgeted amount has been expended, no further applications will be approved.
6. The lack of sufficient funds to cover the number of applications received by the City in any given year will not excuse the homeowner from the responsibility of maintaining the adjoining sidewalk in a safe condition nor create any liability to the City for any unsafe sidewalks.

Procedures

Applications may be dropped off at the Community Programs Office on the first floor of City Hall, 4755 SW Griffith Drive, Beaverton, Oregon or by mail to P.O. Box 4755, Beaverton, OR 97076-4755. Applications must be signed by the owner of the subject property. For jobs requiring a Sidewalk Replacement and Street Tree Cut Permits, those completed applications must be attached to the Sidewalk Repair Grant Application, along with a check for the permit fee (\$75) and three written estimates from contractors.

Upon verification that the sidewalk has been damaged by the roots of protected trees, the Sidewalk Repair Grant Application will be approved, subject to available funds, and the homeowner will be notified to proceed. The work must then begin within 30 days and be completed within 90 days.

After the work has been completed, the homeowner must submit the actual invoice from the contractor along with a signed Sidewalk Repair Reimbursement Request form. Upon approval by the City, the grant funds will be disbursed in the amount of 50% of the invoice or 50% of the lowest bid for jobs requiring a permit subject to a maximum of \$1,500, or 50% of the invoice amount subject to a maximum of \$750 for grinding or patching work.

**CITY OF BEAVERTON
SIDEWALK REPAIR GRANT PROGRAM
APPLICATION FORM**

Owner Applicant Name: _____

Mailing Address: _____

Phone Numbers: _____

Email address: _____

Project location address: _____

Size of Project (square feet): _____ Estimated Cost: _____

Project description: _____

Bids received: _____ \$ _____

_____ \$ _____

_____ \$ _____

(Attach copies of bids, please.)

Certification:

By signing this application, I certify that, 1) I am the legal owner of the property where the proposed sidewalk repair project will take place, 2) that all the information on this application and accompanying material is true and accurate to the best of my knowledge. If awarded a grant, I agree to comply with all the rules and conditions set forth in the application packet and on the permit forms.

Signature: _____ Date: _____